



## Prince Dance Institute

### Policies and Procedures for COVID

Updated Aug. 7<sup>th</sup> 2020

Below are the updates that we have made to our facility, policies and procedures to keep you and/or your child safer while training with us:

#### *Drop off and Pick up:*

- Families are asked to stay in their vehicle or if the child is younger walk them to the door to be greeted by a staff member.
- Students between the ages of 2-4 may enter with one parent if needed. Please let us know at the beginning of the semester if you think this is necessary.
- Everyone that enters the building will have their temperature taken.
- Children and staff will be masked upon entrance and asked to wash their hands or use hand sanitizer provided immediately.
- When class is complete students will be walked to the door where you can greet them outside or in your waiting car.

#### *Healthy Environment*

- Staff will disinfect high-touch surfaces, such as door handles and faucets routinely.
- Floors will be steam-cleaned between classes.
- Classes will have 15 minutes in between to allow for cleaning of the space.
- All apparatuses will be cleaned between use. Aerial silk classes and Trapeze classes will have no more than 3 students using the silk or trapeze during a class and these students will be the same throughout the semester. These classes will also be capped at 9 students.
- All classes will have a teacher and assistant.
- Class sizes will be limited to ensure 6 ft of distance between students.
- Doors will remain open weather dependent, to ensure air flow and circulation.

#### *Student health*

- Students, staff and teachers will wear a mask at all times while inside the theatre. We will take frequent mask breaks outside to breath in fresh air. Students under 5 are not required to wear masks.
- Students will be six feet apart during class.
- Students are asked to arrive in dance clothing, with street clothing on top as needed.
- All students need to bring their own water bottle that is labeled with their name.
- Students will need to bring their own yoga mat for aerial silk classes.

- **We ask that you do the following while you are at Prince Dance Institute you do the following:**

Please closely follow guidelines provided by government & health organizations as they are released. Below are some highlights for you to keep in mind and we encourage you to refer to the Center for Disease Control's website for full details (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>)

- If you are feeling ill, please do not come to the studio and email management as soon as possible to communicate your absence.
- If you have been exposed to someone who possibly has COVID-19 or has a confirmed case of COVID-19, please do not come to the studio. Please email management as soon as possible to communicate your need to cancel class.
- If you have traveled out of the state or out of the country recently, please do not come to class. Recommended guidelines presently advise for a 14-day incubation period to ensure COVID-19 symptoms do not present themselves.
- Please wash your hands before & after each class. Avoid touching your face, mouth, or eyes while in class and wash your hands immediately if you accidentally do so.
- If you have to sneeze or cough, please cover your mouth with a tissue or the inside of your elbow. Immediately wash your hands and discard of used tissues properly right away.
- Be an active participant in cleaning & disinfecting the space you use. CDC guidelines also encourage persons to maintain their personal space as much as possible in group settings.

### *Communication*

- Families must sign the COVID-19 liability waivers.
- Families must supply PDI with up-to-date emergency contact information for the child(ren).
- PDI will continue to use multiple methods to communicate with Parents, including email, website, telephone and social media.

It is important for us to communicate often and be transparent with one another. Please voice concerns or questions you have with PDI as soon as possible.